

House cleaning services provided by We Make It Clean so you can prioritize and enjoy other things in your life!
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We Make It Clean

40-Point Cleaning Checklist

ALL AREAS: 22 POINTS

- ☐ Clean from top to bottom, left to right: Floors last
- ☐ Spot-clean walls/baseboards with **Zep wall cleaner or Clorox Free & Clear** cleaner only: No Magic Erasers
- ☐ Dust baseboards and all reachable surfaces
- ☐ Sweep then mop tile/hard surface floors
- ☐ Sweep then mop hard surface staircase
- ☐ Dust all cobwebs, dust shelves and pictures
- ☐ Empty indoor trash cans and replace trash bags
- ☐ Dust blinds, windows and windowsills
(Wiping blinds excluded)
- ☐ Dust lamps/lamp shades, light bulbs, and light fixtures (Chandeliers excluded)
- ☐ **Knick knacks: Only pick up and dust items on surface if there are 10 items or fewer. Do not pick up and dust items if there are more than 10 items**
- ☐ Vacuum top of and under couch/sofa cushions. Tidy up pillows and cushions when done.
Sweep under couches/beds if accessible.
- ☐ Shake small rugs/mats outside of the house
- ☐ Clean under movable items that weigh less than 25lbs (Kitchen chair, countertop microwave, etc.)
- ☐ Dust ceiling fans, doors, and door frames.
- ☐ Wipe all **High Touch Areas:** Light switches and doorknobs
- ☐ Vacuum carpets
- ☐ Vacuum carpeted staircase with handheld vacuum
- ☐ Clean couches and furniture (Tables, chairs, etc.)
- ☐ **Clean mirrors/glass surfaces with glass cleaner (Windows excluded)**
- ☐ Clean staircase railing and handrail
- ☐ **Clean stainless-steel surfaces**
- ☐ **Clean finished wood surfaces with Murphy's oil wood cleaner**

KITCHEN 5 POINTS

- ☐ Clean countertops, stovetops, and stove knobs/panel. Clean fixtures, faucet, and backsplash.
- ☐ Clean inside/outside microwave (Toaster excluded)
- ☐ **Clean and dry sink last.**
- ☐ Wash and dry dishes: **5 items or fewer**
(From day of cleaning only. **Pots, pans, and dish drying rack excluded**)
- ☐ Clean the exterior of cabinets and appliances (Fridge, oven, etc.) ***Inside of oven and refrigerator excluded. ***

BATHROOM 7 POINTS

- ☐ **Pre-soak first**, wait 10 minutes before cleaning, **clean toilet last* (Cleaning mold excluded)**
- ☐ Clean toilet plunger and toilet brush holder
- ☐ Clean behind, inside, and outside toilet
- ☐ Clean and dry tub, shower tiles, and sink
- ☐ Clean mirrors and shower doors with glass cleaner
- ☐ Clean cabinet exteriors and soap dish
- ☐ Clean shower doors: **Allowed to use magic erasers, must wet with water before cleaning.**

COLOR CODE: 5 POINTS

- ☐ **Red rags to clean bathroom: *Must always use a separate red rag to clean toilet and immediately place in plastic bag when done. ***
- ☐ Blue cloths to clean general areas, stainless steel, and wood surfaces.
- ☐ Grey rags to clean kitchen area
- ☐ Pink sponges for kitchen area/washing dishes.
- ☐ Blue scrubber pads/sponges to clean bathrooms

BEDROOM 1 POINT

- ☐ Make bed *Client must strip bed and leave new sheets and pillowcases on bed prior to scheduled cleaning* (Bunk beds and loft beds excluded)